

# Resources, Performance and Development Overview and Scrutiny Committee

27 February 2007

# Agenda

A meeting of the Resources, Performance and Development Overview and Scrutiny Committee will take place at the **SHIRE HALL, WARWICK** on **TUESDAY, 27 FEBRUARY 2007 at 10.00 a.m.**

The agenda will be: -

## 1. General

### (1) Apologies.

### (2) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Personal interests relating to any item on the agenda arising by virtue of the members serving as District/Borough councillors are declared below:

Councillor Les Caborn, Member of Warwick District Council.

Councillor Tom Cavanagh, Member of Rugby Borough Council.

Councillor Chris Davis, Member of Warwick District Council.

Councillor Brian Moss, Member of the North Warwickshire Borough Council.

Councillor Heather Timms, Member of Rugby Borough Council.

Councillor Sid Tooth, Member of North Warwickshire Borough Council.

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

**(3) Minutes of the meeting held on the 9 January 2007 (copy attached) and Matters Arising.**

**2. Public Question Time (Standing Order 34)**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Resources, Performance and Development Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

For further information about public question time, please contact Pete Keeley on 01926 412450 or e-mail [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)

**ITEMS FOR CONSIDERATION**

**3. 2007 Half-Year Report: Corporate & Social Care Complaints and Compliments**

Report of the Strategic Director of Performance and Development.

This report comments on the half-year reports each Directorate have produced. It also asks Members to comment on how the corporate complaints procedures might be developed for the future.

**Recommendation**

That Members:

- Note the half-year reports provided in each Directorate to their relevant Overview and Scrutiny Committee
- Note the variation in reporting practices and levels of analysis
- Express views and help to inform the debate on how the corporate complaints procedures might be developed for the future

For further information please contact: Karen Smith, Customer Relations Manager  
Tel: 01926 414103, e-mail [karensmith@warwickshire.gov.uk](mailto:karensmith@warwickshire.gov.uk)

**4. Audit of Recruitment Practice**

Report of the Strategic Director of Performance and Development.

This report summarises the findings of an internal audit undertaken into compliance with the Council's mandatory recruitment standards, and outlines the remedial measures that are proposed as a result of the audit findings.

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## **Recommendation**

That the Committee notes the findings of an internal audit undertaken into standards of recruitment practice and the remedial measures that have been taken in response, and that a further report on progress as a result of those measures is sought in six months' time.

For further information please contact: Bob Perks, Head of Human Resources.  
Tel: (01926 41)2027, e-mail [bobperks@warwickshire.gov.uk](mailto:bobperks@warwickshire.gov.uk)

## **5. Update on Members use of ICT**

Report of the Strategic Director of Resources.

This document provides an update on Members use of ICT.

### **Recommendation:**

*Members are asked to:-*

- 1) Note the progress made with regard to Members ICT facilities over the last twelve months.
- 2) Comment on the plans for further extending ICT facilities to Members over the next twelve months.
- 3) To specifically comment on, and provide feedback on the ICT services that they receive.

For further information please contact: Tonino Ciuffini, Head of ICT. Tel: 01926 412879, e-mail [toninociuffini@warwickshire.gov.uk](mailto:toninociuffini@warwickshire.gov.uk)

## **6. Update on ICT Strategy Report**

Report of the Strategic Director of Resources.

This document provides an update on the progress towards the development of a new ICT Strategy.

### **Recommendation**

Members are asked to note the progress towards the development of the new ICT Strategy for Warwickshire County Council for 2007 – 2012.

For further information please contact: Tonino Ciuffini, Head of ICT. Tel: 01926 412879. E-mail [toninociuffini@warwickshire.gov.uk](mailto:toninociuffini@warwickshire.gov.uk)

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## 7. Update on Review of Demand for School Meals

Report of Councillor Heather Timms, Chair of the Members' panel.

The review of the County Council School Meals Service and demand for school meals is now well under way. This report seeks to update Members on progress to date.

### Recommendation

That the Resources, Performance and Development Overview and Scrutiny Committee notes the progress to date of the School Meals Service Review Panel

For further information please contact: Paul Williams, Scrutiny Officer. Tel: 01926 418196, e-mail [paulwilliamscl@warwickshire.gov.uk](mailto:paulwilliamscl@warwickshire.gov.uk)

## ITEMS FOR INFORMATION

### 8. Provisional Items for Future Meetings

The report of the Strategic Director of Performance and Development.

The report details items for future meetings of the Committee and Forward Plan items relevant to the work of the Committee.

### Recommendation:

That the items be noted.

For further information please contact Pete Keeley, Principal Committee Administrator. Tel 01926 412450, e-mail [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)

### 9. Any Other Items

which the Chair decides are urgent.

**Shire Hall,  
Warwick**

**JIM GRAHAM  
Chief Executive**

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## **Resources, Performance and Development Overview and Scrutiny Committee Membership**

**County Councillors:-** George Atkinson, David Booth (Chair), Les Caborn, Tom Cavanagh, Chris Davis, Bob Hicks (Vice Chair), Nina Knapman, Phillip Morris-Jones, Brian Moss, Heather Timms, Sid Tooth and John Vereker.

### **Cabinet Members**

Councillor Alan Cockburn (Resources)

Councillor Peter Fowler (Performance and Development)

General Enquiries: Please contact Pete Keeley on 01926 412450

e-mail: [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)

**The reports referred to are available in large print  
if requested.**

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